

Joe Lombardo
Governor

Laura Rich
Director



DEPARTMENT OF HUMAN SERVICES



NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH



Andrea R. Rivers,
MS
Administrator

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Chief Medical
Officer

The Health Care Workforce Working Group (HCWWG)

Meeting Agenda

March 19, 2026

1:00 P.M. To Adjournment

This meeting is being held virtually. The public is invited to attend.

Meeting Locations

Physical Location

10375 Professional Circle
Reno, NV 89521
Third Floor / Walker Room

Virtual Information **Microsoft Teams meeting**

Join: [Microsoft Teams](#)

Meeting ID: 243 376 472 853 93

Passcode: vP7tV9YG

Please note: If you experience technical difficulties connecting online, please call into the meeting to participate by phone.

Dial in by phone

[+1 775-321-6111,868734598#](#) United States, Reno

[Find a local number](#)

Phone conference ID: 868 734 598#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Thank you for planning to attend this Teams meeting.

NOTICE:

1. The agenda items may be taken out of order.
 2. Two or more items may be combined; and
 3. Items may be removed from the agenda or delayed at any time.
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1. Call to Order and roll call

2. Public Comment

Public comment may be presented in-person, by computer, phone, or written comment. No action may be taken upon a matter raised under public comment unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial [775-321-6111](tel:775-321-6111). When prompted to provide the Meeting ID, enter **868 734 598#**. Due to time considerations, each individual offering public comment will be limited to not more than five (5) minutes. A person making comment will be asked to begin by stating their name for the record and to spell their last name. A person may also have comments added to the minutes of the meeting by submitting them in writing either in addition to testifying or in lieu of testifying. Written comments may be submitted electronically before, during, or after the meeting by emailing Mitch DeValliere at bdevalliere@health.nv.gov. You may also mail written documents to the Division of Public and Behavioral Health, 4150 Technology Way, 3rd. Floor, Carson City, NV 89706.

3. For Possible Action

Discussion and possible action for approval of January 15, 2026, Meeting Minutes

4. For Information Only

Presentation: Incorporating REDCap as a Data Collection Tool

5. For Information Only

Discussion to establish a health care provider database per NRS 439A.116

6. For Possible Action

Discussion and possible action to establish **meeting schedule** and **future agenda** items for February.

7. Public Comment

Public comment may be presented in-person, by computer, phone, or written comment. No action may be taken upon a matter raised under public comment unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial [775-321-6111](tel:775-321-6111). When prompted to provide the Meeting ID, enter **868 734 598#**. Due to time considerations, each individual offering public comment will be limited to not more than five (5) minutes. A person making comment will be asked to begin by stating their name for the record and to spell their last name. A person may also have comments added to the minutes of the meeting by submitting them in writing either in addition to testifying or in lieu of testifying. Written comments may be submitted electronically before, during, or after the meeting by emailing Mitch DeValliere at bdevalliere@health.nv.gov. You may also mail written documents to the Division of Public and Behavioral Health, 4150 Technology Way, 3rd. Floor, Carson City, NV 89706.

8. Adjournment

NOTICES OF PUBLIC MEETINGS HAVE BEEN POSTED AT THE FOLLOWING LOCATIONS:

Physical Posting Locations

- Division of Public and Behavioral Health – 4150 Technology Way, 1st Floor, Carson City
- Northern Nevada Public Health 1001 E. Ninth St. Reno, NV
- Early Intervention Services 1020 Ruby Vista Dr., Ste 102 Elko, NV
- Southern Nevada Health District 280 S. Decatur Blvd. Las Vegas, NV
- Southern Nevada Adult Mental Health Services 1650 Community College Dr. Las Vegas, NV
- Nevada State Library and Archives 100 Stewart St. Carson City, NV
- Division of Supportive Services 2505 Chandler Ave, Suite 1 Las Vegas, NV 89120
- Legislative Building 401 S. Carson St Carson City, NV
- Carson City Health and Human Services 900 E. Long St. Carson City, NV 89706

Internet Postings

- Division of Public and Behavioral Health website:
<https://dpbh.nv.gov/Boards/HCWWG/hcwwg-information/>

This body will provide at least two (2) public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair retains discretion to only provide for the Open Meeting Law's minimum public comment and not call for additional item-specific public comment when it is deemed necessary by the chair to the orderly conduct of the meeting.

This meeting is a public meeting, recorded and held in compliance with and pursuant to the Nevada Open Meeting Law, pursuant to NRS 241. By Participating, you consent to recording of your

participation in this meeting. All voting members should leave their cameras on for the duration of the meeting and refrain from entering any information into the chat function of the video platform. Please understand the use of obscenities or other behavior which disrupts the meeting to the extent that its orderly conduct is made impractical may result in forfeiture of the opportunity to provide public comment or removal from the meeting.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify Mitch DeValliere in writing by email bdevalliere@health.nv.gov or by mail at 4150 Technology Way, 3d Floor, Carson City, NV 89706.

If at any time during the meeting, an individual who has been named on the agenda or has an item specifically regarding them, including on the agenda is unable to participate because of technical difficulties, please notify Mitch DeValliere (775) 431-7144 or by email at bdevalliere@health.nv.gov and note at what time the difficulty started to that matters pertaining specifically to their participation may be continued to a future agenda if needed or otherwise addressed.

Please be cautious and do not click on links in the chat area of the meeting unless you have verified that they are safe. If you ever have questions about a link in a document purporting to be from (Committee name here) please do not hesitate to contact Mitch DeValliere (775) 431-7144. Please refrain from commenting in the chat area of the meeting, unless requested to, because minutes are required to be taken of the meeting.

Supporting material for this meeting can be obtained at: Division of Public and Behavioral Health, 4150 Technology Way, Suite 210, Carson City, NV 89706, or by calling Mitch DeValliere (775)431-7144 or via email at bdevalliere@health.nv.gov.

Anyone who would like to be on the Health Care Workforce Working Group mailing list must submit a written request every six months to the Nevada Division of Public and Behavioral Health at the address listed below.

If you have difficulties with the hyperlink for the meeting provided above, please try copying and pasting the following address:

<https://teams.microsoft.com/meet/24337647285393?p=M6YfaNxBctPxzd0GaE>

Joe Lombardo
Governor

Richard Whitley,
MS
Director



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HEALTH CARE WORKFORCE WORKING GROUP MINUTES

JANUARY 15, 2026

1:00 PM

The Health Care Workforce Working Group held a public meeting on January 15, 2026, beginning at 1:00 PM. The meeting was conducted in a hybrid format and held in compliance with Nevada Open Meeting Law.

Meeting Location

Physical Location:
10375 Professional Circle
Third Floor – Walker Room
Reno, NV 89521

Virtual Option

Microsoft Teams

WORKING GROUP MEMBERS PRESENT

Chair John Packham, Associate Dean, University of Nevada, Reno School of Medicine

Edward Cousineau, Executive Director, Nevada State Board of Medical Examiners

Tyree Davis, Chief Medical Officer for Ancillary Services, Nevada Health Center

Mitch DeValliere, Agency Manager, Division of Public and Behavioral Health

Frank DiMaggio, Executive Director, Nevada State Board of Osteopathic Medicine

Cathy Dinauer, Executive Director, Nevada State Board of Nursing

Victoria "Vikki" Erickson, Executive Director of the State of Nevada Board of Examiners for Social Workers

Adam Higginbotham, Executive Director, Nevada State Dental Board

Joelle McNutt, Executive Director, State of Nevada Board of Examiners for Marriage and Family Therapists & Clinical Professional Counselors

Steve Messinger, Policy Director, Nevada Primary Care Association

Sarah Restori, Administrative Director, Nevada Board of Psychological Examiners

David Wuest, the Executive Secretary of the Nevada State Board of Pharmacy

WORKING GROUP MEMBERS NOT PRESENT

Krisann Alvarez, Licensed Psychologist, Division of Child and Family Services

Jose Melendrez, Executive Director, University of Nevada, Las Vegas, School of Public Health

OTHERS PRESENT

Esther Badiata

Cindy Beard, State Epidemiologist, Division of Public and Behavioral Health

Tarryn Emmerich-Choi, Health Resource Analyst III, Nevada Health Authority

Micki Golden, Accreditation Analyst, Division of Public and Behavioral Health

Sarah Y Hartzell, University of Nevada, Reno School of Medicine

Aileen Y Lovitt, University of Nevada, Reno School of Medicine

Nicole K Mwalili, University of Nevada, Reno School of Medicine

Malinda Southard, Deputy Director, Nevada Health Authority

CALL TO ORDER

Chair John Packham called the meeting to order at approximately 1:01 PM. Roll call was conducted by Dr. Mitch DeValliere, and a quorum of the Health Care Workforce Working Group was confirmed in accordance with Nevada Revised Statute requirements. Dr. DeValliere noted for the record that the meeting was being recorded to facilitate transcription and preparation of minutes.

PUBLIC COMMENT

Chair Packham read the public comment instructions aloud, including information on how members of the public could participate by phone, online, or in writing. He noted that public comment would be limited to five minutes per speaker and that no action could be taken on items raised during public comment unless they were listed on the agenda.

Chair Packham asked whether any members of the public wished to provide comment. No public comment was received during this agenda item.

APPROVAL OF PREVIOUS MEETING MINUTES

Chair Packham asked the Working Group to consider the meeting minutes from the November 13, 2025, HCWWG meeting. He acknowledged the preparation of the minutes and asked whether there were any edits or corrections.

Hearing none, a motion was made by Vikki Erickson to approve the November 13, 2025, meeting minutes. The motion was seconded by Sarah Restori. The motion carried unanimously, and the minutes were approved as presented.

INFORMATIONAL: REDCAP AS A HEALTH WORKFORCE DATA COLLECTION TOOL

Dr. Mitch DeValliere introduced Cindy Beard, State Epidemiologist, and Kagan Griffin, Operations Manager with the Office of State Epidemiology, to provide an informational presentation on REDCap (Research Electronic Data Capture) as a potential tool for health workforce data collection.

Ms. Griffin provided an overview of REDCap, describing it as a secure, web-based platform used widely within DPBH and other public health settings for data collection and management. She explained that REDCap allows for customizable surveys, branching logic, automated reminders, and secure data storage without requiring software installation by respondents. She noted that REDCap has been used by DPBH for a variety of projects, including epidemiological investigations and health program data collection.

Ms. Beard then demonstrated a sample REDCap project developed specifically for healthcare workforce data collection purposes. She walked the group through the project dashboard, survey design features, and respondent-facing interface. Ms. Beard demonstrated how data could be entered, saved, and later analyzed either within REDCap or exported for use in other analytical tools. She also highlighted features such as automated alerts and email reminders to improve response rates.

During discussion, Dr. DeValliere asked whether there were limits on the number of surveys that could be distributed at one time. Ms. Beard responded that she was not aware of any formal limits and that large distributions had been conducted previously, though processing time could vary. She offered to confirm specifics with the DPBH REDCap administrator.

Dr. Tyree Davis asked how collected data would ultimately be shared, including whether dashboards or visual summaries would be developed. Ms. Griffin deferred to Dr. DeValliere, who indicated that data visualization and reporting would be considered as part of broader implementation planning.

David Wuest commented on his prior experience using REDCap during the COVID-19 pandemic, noting that the system was robust and effective, with the primary challenge being response rates rather than technical capacity.

Chair Packham thanked Ms. Beard and Ms. Griffin for their presentation and invited them to share their contact information with the group for follow-up questions.

INFORMATIONAL: SCOPE OF WORK PROPOSAL FOR HEALTH WORKFORCE DATA IMPLEMENTATION

Chair Packham introduced a proposed scope of work developed by Veritas Health Solutions (Bowen Center for Health Workforce Research), following a presentation made to the Working Group at the November 13, 2025, meeting. He explained that the proposal outlined a 12-month project designed to support development and implementation of a statewide health workforce data collection framework.

Chair Packham summarized key elements of the proposal, including:

- A 12-month implementation timeline
- A proposed budget of \$85,400 for the full scope of work
- Initial kickoff meetings and one-on-one interviews with individual licensing boards and key state stakeholders
- Development of a cross-profession minimum data set, including common and profession-specific survey elements
- Technical assistance and system support for individual boards and their vendors
- A fast-track implementation phase toward the end of the project period

Dr. DeValliere explained that the project represented an unfunded mandate under existing statute and that DPBH was exploring funding options, including potential inclusion in CDC budget submissions. He noted that use of REDCap as the data collection platform could reduce implementation costs.

Chair Packham and Dr. DeValliere discussed anticipated timelines for funding decisions, noting that budget determinations were expected by February 2026. Chair Packham emphasized that the proposed timeline was reasonable and that the consulting team brought significant national expertise from work conducted in other states.

FOR POSSIBLE ACTION: DISCUSSION REGARDING ESTABLISHMENT OF A HEALTH CARE PROVIDER DATABASE (NRS 439A.116)

Chair Packham opened discussion regarding establishment of a health care provider database pursuant to NRS 439A.116. He noted that recent presentations were intended to inform the group and that no immediate action was required at this time.

Chair Packham invited comments from members. No additional comments or discussion were offered.

FOR POSSIBLE ACTION: ESTABLISHMENT OF MEETING SCHEDULE AND FUTURE AGENDA ITEMS

Chair Packham led discussion on maintaining an appropriate meeting cadence, noting that future meeting timing could be influenced by funding and contracting timelines related to the proposed scope of work.

Dr. DeValliere outlined anticipated procurement timelines, explaining that execution of a purchase order or contract could take four to six weeks. He emphasized the importance of Working Group engagement to support the consultation process if the project moved forward.

At Dr. DeValliere's recommendation, Chair Packham called for action to tentatively calendar two future meetings.

Motion: Dr. Tyree Davis moved to tentatively schedule the HCWWG meetings for March 19, 2026, at 1:00 PM and April 16, 2026, at 1:00 PM.

Second: Steve Messinger

Vote: The motion passed unanimously.

Chair Packham also noted that the Interim Health and Human Services Committee was expected to meet in late March with a focus on health workforce issues. He suggested that the Health Care Workforce Working Group progress updates could potentially be shared with that body. Additional future agenda items discussed included coordination with the Nevada Health Authority.

PUBLIC COMMENT

Chair Packham opened a second public comment period. No public comment was received.

ADJOURNMENT

Chair Packham asked for a motion to adjourn.

Motion: Frank DiMaggio

Second: David Wuest

The meeting was adjourned at approximately 1:44 PM.

NV Healthcare Workforce Survey

Please complete the survey below.

Thank you!

Today's date

What is your First name?

What is your Last name?

What is your email address?

What is your race/ethnicity?

- American Indian or Alaska Native
 - Asian
 - Black or African American
 - Hispanic or Latino
 - Middle Eastern or North African
 - Native Hawaiian or Pacific Islander
 - White
 - Other
- (you may pick multiple answers)

Please specify "Other":

Do you currently hold a license, certificate, or registration?

- license
- certificate
- registration

What is the name and number of the license, certificate, or registration you currently hold?

(e.g. name, number)

What is the primary language that you speak?

- English
- Spanish
- Tagalog
- Chinese
- Portuguese
- Other

Please specify "Other":

Which specialty area do you practice in?

What county will you spend a majority of your working hours in?

- Carson City
- Churchill
- Clark
- Douglas
- Elko
- Esmeralda
- Eureka
- Humboldt
- Lander
- Lincoln
- Lyon
- Mineral
- Nye
- Pershing
- Storey
- White Pine
- Washoe

(This should be the county where you spend the majority of your working hours)

Please list the address of each location you will (or intend to) practice at and the percentage of working hours you will spend at each location.

(e.g. 10375 Professional Cir, Reno, 50%; Technology Way, Carson City 89706, 50%)

What type of practice do you work at?

- Individual private practice
- Group private practice
- Multispecialty group private practice
- Government
- Nonprofit
- Other

Please specify "Other":

Which setting(s) do you practice in?

- Hospitals
- Clinics
- Academic setting
- Other

Please specify "Other":

What is your level of education?

- High school graduate
- Some college credit, no degree
- Associates degree
- Bachelor's degree
- Master's degree
- Doctorate degree
- Trade/technical/vocational training
- Other

Please specify "Other":

What is your primary specialty?

What are your secondary specialties?
