

**DIAPERING RESOURCE
COMMITTEE MINUTES**

June 23, 2022

9:00 AM

The Diapering Resource Committee held a public meeting on June 23, 2022,
beginning at 9:00 A.M. at the following locations:

Teleconference:

Call in: 1-775-321-6111

Access Code: 769 390 256#

Video Link:

[Click here to join the meeting](#)

BOARD MEMBERS PRESENT

Kim Amato, Chair, Babies Bounty

Jessica Roew – Nevada Early Intervention Services

Blanca Ayala – Department of Public Health – Women, Infants and Children (WIC)

Philip Vander Klay – National Diaper Bank Network

Kendall Lyons – Director of Health Policy, Children’s Advocacy Alliance (CAA)

Maria Teresa Johnson – RN, Nursing Supervisory/Manager

Colette Moore RN, and Retired University Medical Center (UMC) Director


Lisa Boneck –

Kelly Maxwell –

BOARD MEMBERS NOT PRESENT

Ann McIntyre – Partnerships for America

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH) STAFF PRESENT

Vickie Ives, MA, Deputy Bureau Chief, Bureau of Child, Family, and Community  Wellness
(CFCW), DPBH

Tami Conn, Section Manager, Maternal, Child, and Adolescent Health (MCAH) Section, CFCW,
DPBH

Desiree Wenzel, Office Manager, MCAH, CFCW, DPBH

Tierra Sears, Admin Assistant II, MCAH, CFCW, DPBH

Elli Komito, MPH, Health Program Specialist I, MCAH, CFCW, DPBH

Rhonda Buckley, Admin Assistant II, MCAH, CFCW, DPBH

Stephanie Camacho, Admin Assistant IV, MCAH, CFCW, DPBH

OTHERS PRESENT

Tonya Stevens, Social Services Program  Specialist III, Division of Welfare and Supportive Services

Brooke Yarborough, Social Services Program Specialist II, Division of Welfare and Supportive Services

1. Call to Order at 9:00 A.M. Roll Call and Introductions.

Roll call was taken, and it was determined a quorum of the Diapering Resource Committee was present.

2. Public Comment

No Public Comment

3. **For Possible Action: Review of the Diapering Resources Committee roles as codified in Nevada Revised Statutes Chapter 422A and update on adopted regulation Legislative Counsel Bureau File No – R086-20A for possible recommendation on diapering resource research by the Committee for the report to the Director of the Legislative Counsel Bureau due December 31, 2022 – Tami Conn, Maternal, Child, and Adolescent Health Section Manager, Division of Public and Behavioral Health**

Tami Conn presented the approved R086-20A Diapering Regulations. Ms. Conn stated the account is now active and there is a process in place for taking funds into the account and giving funds out of the account. To receive funds from the account, the entity would apply, then open up for a request for proposal process to open up applications to apply. Ms. Conn mentioned this committee would serve as part of the Division of Welfare and Supportive Services, Evaluation Committee for the request for proposal process, it does not have to be the entire committee. The Committee members may choose a subset of individuals to serve on the evaluation committee. Ms. Conn stated the evaluation committee does have to meet in a public meeting, and that the DRC meeting could be used to do so. The Committee would decide on approving or denying applications during the evaluation committee public meeting. Ms. Conn mentioned if an application is approved for funding, then the division would enter a contract with the person or entity who applied for the funding. Ms. Conn stated the Committee research opportunities to increase the availability of diapers and diapering supplies, and that there is a large research component to serving on this Committee. Funds can be received from the federal government, donations of funds or diapering supplies or diapers, as well. Ms. Conn mentioned the Committee has reporting requirements. June 30th of each year a report is due, and this was recently submitted. There is a report due September 30th of even numbered years containing results of the research, any action taken in response to the results and recommendations for legislation. Next year's report would need a larger research component. The Committee can work with any diaper banks in this state or any nonprofit organizations. Another report is due December 31st each year and it reports on how much money is in the account, how much was distributed, to whom it was distributed, and how that money was used. This reporting would benefit from subawardee quarterly reports from the partners funded.

Chair Kim Amato asked what exactly was in the June 30th report?

Ms. Conn stated the June 30th report went over what this Committee discussed in meetings last year and the possibility of funding from Temporary Assistance for Needy Families (TANF), and Division of Welfare and Supportive Services a

Colette Moore asked if this Committee is about providing resources to programs that provide diapers. Not directly to needy families, but to programs?

Chair Amato stated yes.

Ms. Conn mentioned the Committee will follow the new regulations which detail how to receive a grant from the account and how to apply to the Division of Public and Behavioral Health.

Ms. Moore asked how do they do that?

Ms. Conn stated if the DRC Account received a donation of funds, for example, DPBH would open a request for proposal announcement, which is published online and shared. It is a public notice of an opportunity to apply for funding. Those people or entities who would want funding would apply. DPBH would let them know how much funding is available. It is similar to when a federal partner opens grant applications. They would apply then this Committee- either the whole Committee or a subset of people forming a subcommittee, would serve as the evaluation committee. The evaluation committee is a panel of people who score the applications based on specific criteria. This would decide who would be funded and amounts to each awardee.

Chair Amato asked how would the money be collected for the Committee? For American Rescue Plan Act (ARPA) funds, DRC would not have to apply, the state would provide that funding. Would they just say Nevada is getting a certain amount of dollars towards diapering?

Ms. Conn stated this depends on the entity providing funding. There was an ARPA application process, for example. It would just depend on the stipulations of whatever funding they try to obtain. Ms. Conn stated NRS 422A.660 allows the committee to use money received from the federal government. This Committee has a role in funds from the Diapering Account related to diapering and diapering supplies. The Committee may also seek out donations of money, donations of diapers and supplies in relation to the account.

Chair Amato stated when this Committee was formed in 2017, the Committee goal was to receive funds from all different sources so that they could distribute to organizations that were seeing families in need. It is an extra step for agencies if monies come along from this in the state, whether it's federal, state, local, country or city, whatever agencies could apply for it directly rather than putting it into the Diapering Resources Committee account and having another step for distribution.

Kelly Maxwell stated this was her biggest concern, just having gone through the process of getting ARPA and Temporary Assistance for Needy Families (TANF) funds. Ms. Maxwell asked why this adds on another step for funding. If it meant more funds coming into the state, that is a plus, but applying again seems redundant.

Vickie Ives stated there is precedent for similar committees and review boards when there is a funding component. There must be a clear legal pathway to administer the account and to receive and pass-through funds. The Division administers the account. The Division needed a way to set up the account, a way to codify how the funds will flow or if there is an issue with a subaward, how it will be handled. It may seem like an extra step; it is similar for other committees such as the Statewide Executive Committee to Review Child Fatalities. There is a regulatory process to outline how funding is going to flow under the Division's administration and once there are funds, there is certainly a role for the research, and Committee identification of need reporting on the identification of funding. Once funds are in the account, then they get distributed, the Committee reports to the legislative audience via reporting to the Legislative Counsel Bureau Director. There are some formalities about the process that need to be in place to ensure the Division is compliant and transparent. Ms. Ives noted when funds are awarded to the account, then permission to expend the funds must be received through the Interim Finance Committee (IFC) to grant authority for the amount of funds awarded. Then a request for proposals can be done, an evaluation committee held, and subawards granted. There are protections on how the funds flow through state-mediated channels.

Phillip Vander Klay stated, if you think in terms of what other states have done for diaper assistance, should the State decide to allocate money out of the general fund, this framework and structure provides an avenue for this money to come out of the state and to partner with the Committee. Mr. Klay stated if the state didn't have this process the state would have to create some other process to do that.

No Public Comment was made.

4. For Possible Action: Presentation, discussion, and possible recommendations on the possible role of the Diapering Resources Committee and potential funding opportunities through Temporary Assistance for Needy Families – Tonya M. Stevens, Social Services Program Specialist III, Division of Welfare and Supportive Services

Tonya Stevens presents updates regarding diapering distribution funding that they are hoping to be able to provide. They have an agenda item for the August IFC for \$125,000 in diaper distribution funding that would come through the TANF program. Ms. Stevens mentioned the plan is going to end up working very similarly to what they did with the ARPA funding, the only difference being this is TANF funding instead of the pandemic emergency assistance fund. They intend to do the Request for Application (RFA) process then select the candidates and distribute to them through the reimbursement process.

Mr. Klay states, it would be great to hear what families are eligible for this. It would be great if

TANF eligible families were eligible, or some states restrict funds to TANF families only.

Ms. Stevens mentioned it will be specific to TANF families. Specifically, to TANF families, not TANF eligible, actual TANF recipient families.

Mr. Klay asked is that based on state or federal guidance or regulations?

Ms. Stevens mentions it depends on what is done with the funding. With the ARPA funding, they were able to look at that as a non-recurrent short-term benefit, noting they did have limitations. The difference is there is assistance and then there is non-recurrent short-term benefits. If a benefit or service is considered assistance, then they are required, which would then be passed through to any agency that they partner with, meaning they would be required to ensure that they are meeting work participation requirements. The concern with non-recurrent short term is it being hard to monitor and track, noting they have had conversations with Administration for Children and Families Region IX. They have concerns even with the ARPA funding and using that as non-recurrent. Ms. Stevens mentioned with diapers and diapering supplies, they are truly seen as an ongoing need which based off the Code of Federal Regulations as one of several things that put it into that assistance benefit category

Ms. Maxwell asked you are applying for that funding in August, so are you thinking toward the end of the year that agencies would apply?

Ms. Stevens mentioned they want to go through the current RFA to make changes and updates based off of the experience last time. Ms. Stevens stated a time frame estimate of three to four months noting they will work as diligently as possible.

Ms. Maxwell stated having more time will help all to be more successful to have more distribution time. A longer distribution period than two to three months would be helpful.

Ms. Stevens stated she agrees noting that is another reason why giving that flexibility for the agencies to make the determination, possibly if more than one distribution is of interest. It allows them that flexibility to decide whether they need it now and if they need it re-occurring.

Chair Amato asked if for any of those TANF funds that could not be used in their entirety because of a short window, what happens?

Ms. Stevens stated the plan will be for those specific funds, if we as a State want to have the opportunity to take advantage of receiving any secondary funds, we must first expend all the funds from current distributions. It is their intent to move all that funding forward and our plan is to utilize the remaining funding to provide a one-time supplemental payment to current TANF customers through a back to school, winter clothing allowance.

Ms. Ives thanked Ms. Stevens for her work in supporting the Committee.

Ms. Moore mentioned the Southern Nevada Breastfeeding Coalition is doing a resource fair in August. Ms. Moore asked if this Committee might go to that resource fair and set up a table and

talk about what is available?

Mr. Klay stated from broader experience with resource fairs it is best to have the resource providers provide resources to those types of events.

Chair Amato stated that Baby's Bounty has attended resource fairs in the past.

No Public Comment

5. For Possible Action: Discussion and possible recommendations on Diapering Resources Committee funding opportunities activates – Kim Amato; Chair

Chair Amato stated that managed care organization throughout the state may be a good funding opportunity for if the Committee is in that phase where they can apply for funds. In Southern Nevada, all the Medicaid providers have been generous in support of our diaper bank and the Baby's Bounty program. They have more funding that they want to distribute. Chair Amato asked who would write a grant for the Diapering Resource Committee?

Ms. Maxwell asked if there are actual grant opportunities that they can apply to, as typically those managed care organizations do not require actual grants to distribute funds. It is much more casual, does anyone know if they can contribute to government agencies since they are contracted?

Chair Amato stated she will check to see if that is allowed. Chair Amato asked when anyone finds a grant opportunity from a private organization, who will write the grant?

Ms. Ives stated staff would be able to help facilitate should the Committee choose to apply for a grant and potentially form a subcommittee to work on a grant application. MCAH staff can facilitate data requests that would support the application, they could help share potential points of contact, warm introductions for needed letters of support, and similar types of assistance. There are also donation pathways that look different from a grant application. There are opportunities that do not come into the account necessarily, but an external partner wants to work with the expertise of the group, especially if we can get some focus on really updating data that tell the story of need in the state. We can facilitate those and look at first draft information to help with framing and finalizing.

Ms. Conn stated the MCAH team can help seek out grant opportunities and share them with the group if that is of interest and send them out when they receive them.

Chair Amato asked when one is applying as this kind of an agency, a state agency, does that mean there is extra steps in the process, when we finally craft it and have all the information that we need before we submit it to whatever organization we are

planning to does the state have to approve it?

Ms. Conn stated it would go through our internal review process as it would for any other grant application since it is going into the Division's account, our grant desk usually takes two (2) weeks to review grants and then our internal leadership usually takes two (2) weeks. It is usually a two (2) to four (4) week review process.

Chair Amato stated when we get these opportunities with private organizations to apply there is often only five (5) or six (6) weeks to apply, the time frame is narrow.

Ms. Conn mentioned she can rush it through our process.

Mr. Klay mentioned the outlining of resources, potential research opportunities, and working with other agencies to potentially secure data is interesting and exciting. Mr. Klay stated the National Diapering Bank Network has a national economic impact study coming out with Nevada-specific information included that this Committee could help share. Mr. Klay asks what other data points or information sets would be helpful to supplement with to help organizations apply for grants?

Ms. Maxwell asked if that study is going to come out before the election?

Mr. Klay stated there is no firm date on when the study will come out. Mr. Klay stated he thinks it will be in October after National Diapering Awareness Week which is the last week of September.

No Public Comment.

6. For Possible Action: Discussion and approval of meeting dates in addition to the previously approved dates of September 22, 2022, December 16, 2022 – Kim Amato, Chair

Chair Amato stated the next meeting dates will be September 22, 2022, and December 16, 2022. Chair Amato stated to place the dates on the calendar as the Committee has missed several meetings this year and to respond to Committee notices as soon as possible

Jessica Roew asked are those going to be at 9:00 AM or is that still to be decided?

Chair Amato stated the only request is to have them on Tuesdays and Thursdays in the morning, between 9:00 AM and 12:00 PM.

Ms. Roew stated she has a meeting every Tuesday until 10:00 AM.

Kendall Lyons stated mornings probably work best to achieve quorum.

Chair Amato asked if early or midmorning works?

Lisa Boneck mentioned mornings work great between 9:00 AM and 11:00 AM.

Ms. Lyons stated December 16th is a Friday.

Ms. Conn mentioned December 16th was an approved date but welcome to adjust these dates.

Chair Amato asked to change the date from December 16th to the 15th to keep it consistent.

Ms. Ives asked if the Committee would like to set a time for the meeting?

KENDALL LYONS ENTERTAINED A MOTION TO APPROVE MOVING THE DECEMBER 16th MEETING TO DECEMBER 15TH. PHILLIP KLAY SECONDS THE MOTION WHICH PASSED UNANIMOUSLY

KENDALL LYONS ENTERTAINED A MOTION TO HAVE A DOODLE POLL SENT OUT AFTER THIS MEETING TO SET THE TIMES FOR THE SEPTEMBER 22nd AND DECEMBER 15th MEETINGS. PHILLIP KLAY SECONDED THE MOTION WHICH PASSED UNANIMOUSLY

KENDALL LYONS ENTERTAINED A MOTION TO APPROVE THE MARCH 16th AND JUNE 15th MEETING DATES. PHILLIP KLAY SECONDED THE MOTION WHICH PASSED UNANIMOUSLY

No Public Comment.

7. **For Possible Action: Make recommendations for future agenda items – Kim Amato, Chair**

Ms. Lyons stated for the next meeting she is interested in looking into the research component for this Committee.

Mr. Klay mentioned inviting his colleague, Lynn Comer, Director of Research, to talk about the research that the National Diapering Network is doing, including the national economic impact study.

Ms. Lyons asked if there are examples of work done in the past from this Committee?

Ms. Ives mentioned there is a 2018 report example that has research components around percentages of federal poverty level and local co-occurring indicators that tell story of need for families with children and infants impacted by diapering supply. Ms. Ives asked for resources to be shared at the next meeting along with relevant-Federally Available Data.

Chair Amato asked to obtain data, do we have to contact the existing diaper bank and see what kind of numbers they are serving?

Ms. Ives stated this could be an agenda item in the future to explore potentially drafting a survey.

Mr. Klay mentioned the National Diapering Network has that information from Baby's Bounty and it can be shared with the Committee. Mr. Klay mentioned it would be helpful for the 2018 version to be shared as an example.

KENDALL LYONS ENTERTAINED A MOTION TO APPROVE THE NEXT AGENDA ITEMS INCLUDING THE SPEAKER PHILLIP KLAY WILL INVITE TO DISCUSS RESEARCH. PHILLIP KLAY SECONDS THE MOTION WHICH PASSED UNANIMOUSLY

PHILLIP KLAY ENTERTAINED A MOTION TO APPROVE A DISCUSSION OF NATIONAL DIAPERING AWARENESS WEEK AS AN AGENDA ITEM AT THE NEXT MEETING. KENDALL LYONS SECONDS THE MOTION WHICH PASSED UNANIMOUSLY.

Mr. Klay stated for Diapering Awareness Week, the National Diapering Network has information they share to members and can share with members of the Committee.

KENDALL LYONS ENTERTAINED A MOTION TO CLOSE THE MEETING. JESSICA ROEW SECONDS THE MOTION WHICH PASSED UNANIMOUSLY.

Meeting adjourned at 10:03 AM.