

AMY CARPENTER

SUMMARY

Dynamic EMS Coordinator with over 20 years of diverse experience in emergency medical services and education. Proven skills in developing training programs, implementing quality improvement initiatives, and enhancing patient care protocols. Successfully maintained high standards of performance in fast-paced environments while fostering collaboration among healthcare professionals. A strong advocate for evidence-based practices and continuous improvement, ready to leverage expertise to optimize clinical workflows and enhance patient outcomes in the role of Manager, Practice Administrators at your organization.

WORK EXPERIENCE

02/2022 – Present

Firefighter/Paramedic, EMS Coordinator, Pyramid Lake Fire/Rescue EMS Nixon

- Maintained accurate records of all training activities and resources utilized.
- Collaborated with senior management to establish organizational objectives related to clinical education initiatives.
- Evaluated current trends in healthcare industry standards and regulations impacting patient safety protocols.
- Developed educational materials, including lectures, handouts, job aids, and web-based tutorials.
- Provided individual coaching to clinicians for skillset enhancement.
- Conducted needs assessments to pinpoint gaps in clinical staff knowledge or skills.
- Formulated strategies for integrating new technologies into existing workflows at medical facilities.
- Forged partnerships with local universities and colleges offering health sciences programs.
- Coordinated with vendors to procure necessary equipment for hands-on training opportunities.
- Identified areas for improvement within established procedures related to patient care delivery systems.
- Executed performance improvement initiatives to uphold quality standards.
- Facilitated team collaboration between physicians, nurses, and other healthcare professionals to enhance patient outcomes.
- Designed and delivered training programs for clinical staff on evidence-based best practices in patient care.
- Currently updating and adding new protocols.
- Conducted research in the field of knowledge to publish findings in professional journals or books.

01/2016 – 12/2021

Paramedic/preceptor/FTO, Regional Emergency Medical Services Authority - REMSA

Reno

- Established a strong rapport with patients and their families while delivering compassionate care.
- Demonstrated exceptional problem-solving abilities in high-stress situations.
- Utilized advanced assessment skills to evaluate patient conditions, identify treatments, and provide appropriate interventions.
- Delivered emergency medical services to critically ill and injured patients in pre-hospital settings.
- Administered patient care in alignment with clinical protocols and safety requirements.
- Cultivated strong working relationships with colleagues through professionalism and collaboration.
- Exhibited outstanding organizational skills to manage multiple priorities and effectively respond to medical emergencies.
- Administered medications in accordance with protocols and monitored patients for their response.
- Monitored trauma, critical, and cardiac patients while responding to symptoms before hospital arrival.
- Employed advanced airway techniques, such as endotracheal intubation and supraglottic airways.
- Provided emotional support to victims during traumatic events, such as accidents or natural disasters.
- Actively engaged in team meetings to share best practices among paramedics.
- Participated in continuing education courses to enhance paramedicine and EMS operations knowledge.
- Assessed call situations to determine the best course of action and appropriate protocol.
- Attended training classes to maintain certification and stay updated on developments in the field.
- Operated equipment, including electrocardiograms (EKGs), external defibrillators, and bag valve mask resuscitators, in advanced life support environments.
- Instructed emergency medical response teams on emergency interventions to ensure correct application of procedures.
- Guided paramedic students during their field internships to support their final program requirements.

02/2013 – 01/2016

Experienced Tech Advanced, Saint Mary's Medical Center

Reno

- Assessed and triaged walk-in patients, including performing 12 Lead EKGs.
- Set up equipment and instruments for emergency department procedures.
- Executed triage and patient assessments, assisting emergency room physicians with cases.

05/2008 – 01/2013

Instructor, Vital Ethics

Sacramento

- Served as the lead instructor for all AHA and Red Cross classes.

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| 02/2009 – 09/2012 | Track Medic, Head of Safety, NHRA/Sacramento Raceway | Sacramento |
| | <ul style="list-style-type: none"> • Led onsite medical response and served as incident commander during events. • Prepared accurate medical records for each patient visit with attention to detail. • Demonstrated strong leadership skills in managing emergency situations involving multiple patients or staff members. • Exhibited excellent problem-solving skills when addressing challenging clinical scenarios. • Mastered the operation of specialized medical equipment, including ventilators, defibrillators, IV pumps, and ECGs. | |
| 10/2008 – 09/2012 | Emergency Services Supervisor, TLC Ambulance | Sacramento |
| | <ul style="list-style-type: none"> • Coordinated efforts with other emergency medical team members and police or fire department personnel. • Attended training classes to maintain certification and stay informed on new developments in the field. • Administered medications orally or by injection and performed intravenous procedures under physician direction. • Trained paramedic interns and new hires on company policies and procedures, as well as clinical protocols. • Served as an emergency room paramedic assisting RNs, PAs, and physicians with patient assessments, IVs, wound care management, and orthopedic splinting. • Managed cases for processing admitted patients as well as those designated for transfer to specialized facilities. | |
| 01/2002 – 01/2010 | Firefighter Paramedic, Cameron Park/Cal Fire | El Dorado County, US |
| | <ul style="list-style-type: none"> • Utilized effective communication strategies to collaborate with team members during emergencies. • Responded promptly to fire alarms and other emergency situations or service calls. • Participated in drills and training sessions focused on techniques, operations, and equipment use. • Conducted routine maintenance on firefighting equipment, including pumps, hydrants, and hoses. • Engaged in public education programs centered on fire prevention, hazard recognition, and emergency preparedness. • Operated various vehicles, such as pumpers, ladder trucks, ambulances, and specialized apparatus with precision. • Provided first aid and emergency medical services at the scene of incidents or accidents. • Monitored radio frequencies for incoming calls from dispatch regarding incidents needing response. • Inspected and maintained self-contained breathing apparatus and hazardous material detection devices. • Conducted regular drills for firefighters to ensure proficiency in responding to diverse emergencies. • Administered first aid and cardiopulmonary resuscitation to injured persons, providing both basic and advanced life support. • Maintained cleanliness and functionality of fire stations and firefighting equipment and apparatus. • Responded effectively to fire alarms and other assistance requests, including automobile and industrial accidents. | |
| 09/2008 – 01/2010 | Instructor, Sacramento City College | Sacramento |
| | <ul style="list-style-type: none"> • Delivered instruction on the National Curriculum for EMT Basic students. | |

SKILLS

Clinical expertise	Simulation training
Quality assurance maintenance	Assessment skills
Maintaining quality assurance standards	Hands-on clinical instruction
Maintaining patient safety standards	Emergency scene management
Fire apparatus operation	Mass casualty events
Vehicle extrication	Trauma assessments
Emergency medical treatment	Incident command system
Fireground communications	Map reading and navigation
Administration and management	Public education
Disaster management	Hazard prevention
Personnel management	Ventilators
Defibrillators	IV pumps
ECGs	Mentoring proficiency
Supervising students	Instructing small groups
Problem-solving abilities	Professionalism
Academic Research	Public Speaking
Student Mentoring	Leadership and supervision
Stress tolerance and resilience	Community education
Cultural sensitivity	Critical incident stress management